

FORM A

The Stedfast Association, Singapore

Application for the "STEDFAST GRANT" AFFIX PHOTO HERE
(To be filled in and submitted together with FORM B Company Captain)

PRIVATE & CONFIDENTIAL

To: The Secretary, The Stedfast Association, Singapore

PERSONAL PARTICULARS

Rank and Name of applicant:

BB Company: _____ Period in Company: from _____ to _____

NRIC/Passport No: _____ Nationality: _____ Date of birth: _____

Home address:

Telephone contact: (Residence) _____ (Mobile) _____ Others: _____

If employed: (Profession/Occupation ☺)

Employer:

If studying: (Place of learning)

CAPTAIN'S SUBMISSION:

Name of Captain: _____ Signed: _____ Date: _____

DECLARATION BY CAPTAIN

I, the above-named BB Company Captain, am pleased to submit the above application for the "Stedfast Grant" and hereby declare that the above particulars are correct. I have also read and agree to abide by the conditions for the application and the criteria for the grant by the Stedfast Association also as set out in this form.

(Please submit application with a passport size photograph of the applicant by hand to: "The Stedfast Association, Singapore" c/o BB Campus, 105 Ganges Avenue, Singapore 169695. Tel: 6737 0377)

For Official Use Only

Date received: _____ Date accepted: _____ Status of Award: YES / NO

Signed: _____ Date: _____ Signed: _____ Date: _____
President Secretary

FORM B

“STEDFAST GRANT”

QUESTIONNAIRE

This questionnaire shall be completed by the applicant.

Name of applicant: _____ BB Company: _____

Questionnaire:

1. How long have you been in the Boys' Brigade?

Answer: _____

2. What are your reasons for joining The Boys Brigade?

Answer: _____

3. What do you hope to achieve in the Boys' Brigade?

Answer: _____

4. Please tell us about yourself and what the grant means to you.
(use a new blank paper if the space provided is not enough)

Signed & Name: _____ Date: _____

ASSESSMENT TOOL FORM

Each school would have a list of students who are in the Financial Aid Scheme. You can retrieve the information from your teacher-in-charge and see if any of your BB Boys are in the list. If they are, they will be qualified for the grant without using the assessment tool form. Otherwise, we suggest having some assessment tools for the Captains to aid in their selection process and to maintain certain standards of credibility. The following table to give a sense of the entire family's **monthly** financial situation:

Types of Income	Amount (\$)	Expenditure	Amount (\$)
Salary		Housing Installment	
Rental		Utility bills	
Maintenance		Phone bills	
Other forms of contributions		SCC	
		Food	
		Transportation	
		School fees	
		Tuition fees	
		Childcare fees	
		Children's allowances	
		Medical	
		Others	
Total		Total	
Captain's Comments:		Arrears	Amount (\$)
		HDB	
		Utility bills	
		SCC	
		Medical	
		Others	

Normally, social workers will also request to see latest copies of the bills and salary statements to ensure best practices. BB can opt for meeting up with the family of the applicant to interview/talk with the adult members, i.e. parents, to have a better sense of the situation. Since money is involved, it would be appropriate to involve parents in the assessment phase and dispersing of the grant. For assessment, BB Officers can take this chance to do home visits and talk with the family members, providing emotional support as well. Parents have to be informed about the application and dispersal